

## REGISTRATION AND INFORMATION

### Contact

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### Address

Schenck RoTec GmbH – Service Division  
Department BRKC  
Landwehrstraße 55  
64293 Darmstadt  
GERMANY  
Internet: <http://www.schenck-rotec.de>

### Registration

Due to the limited number of participants, we recommend prompt written registration.  
By registering, you formally accept our terms and conditions of business.

### Confirmation

We will confirm your registration immediately, although we reserve definitive acceptance.  
If the minimum number of participants is not reached, we will notify you approx. 2 weeks before the start of the seminar and offer you a replacement date.

### Training time

Start of training on first day      09:00 a.m.  
End of training on last day      04:00 p.m.  
(unless agreed otherwise)

### Training location

Schenck RoTec GmbH  
Gate 1  
Landwehrstraße 55  
64293 Darmstadt  
GERMANY

### Invoice

Our invoice will be sent out to you approx. 2 weeks before start of the seminar.

Balancing and  
Diagnostic Systems

### SCHENCK RoTec GmbH

Landwehrstraße 55  
64293 Darmstadt  
Germany  
[www.schenck-rotec.com](http://www.schenck-rotec.com)  
eMail: [rotec@schenck.net](mailto:rotec@schenck.net)  
Phone: + 49 (0) 61 51 32-2311  
Fax: + 49 (0) 61 51 32-2315

Certified according to:

DIN EN ISO 9001  
DIN EN ISO 14001  
VDA 6.4  
Ford Q1

Sitz der Gesellschaft Darmstadt.  
Handelsregister Darmstadt HRB 1732

Geschäftsführung:  
Dr.-Ing. Ralf-Michael Fuchs (Vors.)  
Franz Peter Matheis

Deutsche Bank AG, Darmstadt  
0 111 260 (BLZ 508 700 05)  
IBAN: DE95508700050011126000  
SWIFT: DEUTDEFF508

Commerzbank Darmstadt  
13 83132 (BLZ 508 400 05)  
IBAN: DE54508400050138313200  
SWIFT: COBADEFF508

Ust-IdNr. DE 811 113 684

**Seminar fee**

The fee is a net price, applies per participant, and is subject to VAT at the prevailing rate. The fee includes the training materials, use of the technical facilities, refreshments during breaks and lunch (only in Darmstadt in our Casino). Part-time attendance of a course does not entitle applicants to a price reduction. The corresponding invoice is due for payment 1 week before the start of the seminar.

Travel and accommodation costs must be paid by the participant.

**Withdrawal**

Withdrawal from a seminar must be made in writing. In case of cancellation more than 4 weeks before the start of the seminar, no charge will be applied; after this time, 30% of the full fee will be charged, and from the last 2 weeks, 100%.

**Terms and conditions of business**

Our "Schenck Delivery and Installation Conditions" and our "General Conditions for Training and Seminars" in the version valid at the time of contract conclusion apply exclusively.

**Local seminars and special seminars in Darmstadt****Agreement**

These seminars are organised and offered individually, and the agreements with participants specified in our order confirmation.

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